



Ace of Clubs are recruiting for a temporary **Lunchtime Support Worker**

Job Title:	Lunchtime Support Worker (temporary)
Salary:	£13.85 per hour
Job Location:	Ace of Clubs, Clapham, SW4 7AS - onsite
Hours:	4 lunchtime sessions a week, Monday, Tuesday and two other days a week from 11.45 – 2.45; a total of 12 hours per week (with the possibility of additional sessions on an adhoc basis to cover staff leave etc).
Reports to:	Centre Manager
Contract Length:	Initially, 15 th December to 30 th January 2026. Note: 24 th /25 th /26 th December will not be working days for this role. However, Ace of Clubs continues to open on all public holidays, so any other public holidays are not guaranteed and need to be booked off as leave.

About the Role

As a Support Worker at Ace of Clubs, you will play a key role in supporting individuals who may be navigating chaotic lifestyles, trauma, and multiple disadvantages. You will provide practical and emotional support, help people access essential services, and work to empower them to move toward independence.

Your role will involve working directly with service users, managing case records, liaising with partner agencies, and contributing to the smooth running of our busy centre. Ultimately, you will support people to overcome barriers, develop essential skills, and build confidence in navigating life challenges and advocating for themselves.

Key Duties

- Provide person-centred support and advocacy to service users across a broad range of needs including their basic needs, housing, welfare, health, education, and employment.
- Liaise with statutory and voluntary partners to secure positive outcomes, including referrals and signposting to accommodation providers, health services, and other support agencies.
- Work in a way that reflects our organisational values and is sensitive to the trauma and experiences of people affected by homelessness.
- Maintain accurate, high-quality case records on Charity Log in line with organisational standards.
- Ensure the Centre Manager is promptly updated on any safeguarding concerns, risks, or incidents.
- Use creative and flexible approaches to support, motivate, and empower individuals to work towards their goals and greater independence.
- Coordinate with the centre driver to organise the collection of food donations from supermarkets, restaurants, Harvest Festival contributors, and surplus food charities.

Application Instructions

Deadline for applications: 1st December 2025

Interviews: Friday 5th December 2025

Please submit a CV to: info@aceofclubs.org.uk, (no more than 2 pages) that includes Contact Details, Education, Employment, Volunteering/Extra-Curricular (as relevant), 2 x Reference contacts (Employment and Character Reference required).